

<p>FORTH VALLEY COMMUNITY PHARMACY NETWORK IN PALLIATIVE CARE</p> <p>OUT OF HOURS CALL OUT PROCEDURE</p>

This document outlines the procedure for accessing a pharmacist from the Community Pharmacy Network in Palliative Care for an out of hours supply of medication for the treatment of a palliative care patient.

1. A list of participating pharmacists will be available at the base of each of the GP Out of Hours Co-operative Services in the Forth Valley Health Board area (FALDOC, DOCS, CEDOC), and with GP s operating their own on-call rotas.
2. The list of opening hours should first be checked to determine if any local participating pharmacy is open.
3. If no pharmacy is open, the most convenient pharmacist should be contacted at home.
4. Pharmacists should be contacted in order of convenience of location until a pharmacist is able to supply the required item
5. The pharmacist will call back to the requesting GP's base to verify the call.
6. The pharmacist and GP should liaise on the transport of the medicine and provision of a prescription.
7. Pharmacists who will need to open up premises alone may wish to arrange for a police presence to ensure security. Central Region Police will hold a list of participating pharmacists for this purpose.
8. All prescriptions dispensed out of hours should be endorsed "URGENT" by the prescriber.
9. All out of hours calls should be documented by the participating pharmacist.
10. As a last resort hospital on-call pharmacists can be contacted through the relevant switchboard (FDRI or SRI).

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Approved by:

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