

POLICY: Assessment and intake:

Once a referral has been made to the day program, the Day Hospice Coordinator will make a home visit or arrange for the client to visit the facility to further assess the client's eligibility.

If a day hospice client has been on-hold due to a medical condition or extended absence, a reassessment will be completed by the Case manager before readmission to the program.

LATEST REVISION DATE: March 2005

ASSESSMENT:

The Hospice Case Manager has noted the following when completing the intake assessment:

- mobility
- level of continence
- status of diagnosis and prognosis
- cognitive status

INTAKE:

The Day Hospice Coordinator will complete the client information form and note the following:

- other significant medical conditions – epileptic, heart conditions, diabetes, etc.
- ongoing special needs – i.e. oxygen/ mobility aids
- special considerations – food, allergies
- current treatments
- special interests – hobbies, talents, preferences

Confirmation of the following:

- next of kin
- emergency numbers
- doctor and phone number